

About the Consortium

Brandeis University is part of a consortium consisting of Boston College, Boston University, Tufts University (excluding Fletcher School), Bentley College, Babson College, Regis College, the Department of Urban Studies and Planning at MIT, and the Gerontology Department at the University of Massachusetts, Boston.

When registering for a course at one of the consortium schools during the Fall and/or Spring semesters, Heller students do not have to pay tuition there, but must pay full tuition at Brandeis (this is because the consortium schools have a tuition-sharing agreement).

Registration Process for Consortium Courses

To register for a course at one of the consortium schools you must:

1. Add the course to your ILP and meet with your advisor to discuss the course and obtain approval. Your advisor may ask to see the syllabus at this point if needed to determine whether the course supports your educational goals. Outside courses may not be used to substitute for similar courses offered in the Heller School's curriculum. Bring your signed ILP to Norma.
2. Talk to the Assistant Dean for Student Records (Ravi) to see whether you are eligible to take that particular course. Some graduate programs in some consortium schools may not allow cross-registration or some courses may not be available for cross registration.
3. Obtain permission from the consortium school instructor to take his or her course. You do not have to wait until the registration period to contact the instructor.
4. During the registration period, obtain a cross-registration form from the Brandeis registrar's office in Kutz. You will need four signatures on this form: the Brandeis registrar (which you can get when you pick up the form), Ravi (the form says graduate program advisor but in this case it means Ravi), the host institution's registrar and the instructor.
5. Once you've obtained the two Brandeis signatures, you can get the instructor's signature and the syllabus on the first day of class. Then take the form to be signed by the Registrar of the consortium school where the course is offered. They will keep one copy of the form.
6. Return the signed cross-registration form and the course syllabus to the Brandeis Registrar's office in Kutz before the end of the registration period.

Rules

1. Students may take a maximum of two courses at consortium schools and a maximum of one per semester. Exceptions to the total number of consortium courses may be made by the program.

2. Consortium privileges do not run in the summer. Students taking a course at a school other than Brandeis over the summer are responsible for paying tuition to that school.
3. Consortium courses are available to full-time students only.
4. Students may not replace core required classes with a consortium course.
5. It is the student's responsibility to make sure that the instructor meets Heller's grade posting deadline, particularly in their final semester.
6. We do not recommend that you take a consortium class during your first semester.

Links to Consortium Schools

Boston College

Registrar's Office 617-552-3300; email studentservices@bc.edu

Lyons Hall

Chestnut Hill, MA

Hours: Mon - Fri 9 - 5

Spring deadline: 1/17/12

Spring 2012 courses: <http://www.bc.edu/publications/gcatalog/>

Boston University

Registrar's Office 617-353-3612; email registrar@bu.edu

881 Commonwealth Avenue

Boston, MA

Hours: Mon - Fri 9 - 5

Spring deadline: 1/30/12

Restrictions: Cannot take classes at the law school, medical school, or dental school.

Spring 2012 courses:

http://www.bu.edu/link/bin/uiscgi_studentlink/uismpl?ModuleName=univschs.pl

From the Boston University web site: Students wishing to cross-register for a course in the Graduate School of Management (GSM) must meet with a GSM representative for accreditation verification and registration. Contact: Jesse Keppley at (617) 353-2675 or jkeppley@bu.edu. Students wishing to cross-register for a course in the School of Public Health (SPH) must contact an SPH representative for registration approval. Contact: Chris Paal at (617) 638-4963 or cpaal@bu.edu

Tufts University

Registrar's Office 1-617-627-2000; email studentServices@ase.tufts.edu

Dowling Hall-Students Service Center

419 Boston Avenue

Medford, MA

Hours: Mon - Fri 9 - 5

Restrictions: Cannot audit classes. Cannot take classes at the Fletcher School.

Spring 2012 courses: <https://webcenter.studentservices.tufts.edu/courses/main.asp>

From the Tufts web site: Brandeis students must wait for the first day of class to register to ensure that Tufts students are accommodated. Students will need to show photo ID

and supply a local address and other contact information when dropping off registration form at Tufts registrar's office.

Bentley College

Registrar's Office 781-891-2177; email progers@bentley.edu

Rauch 111

175 Forest Street

Waltham, MA

Hours: Mon, Tues, Fri 8:30 - 4:30

Wed and Thurs 8:30 - 6

Spring deadline: 1/29/11

After obtaining Brandeis signatures students can email the Bentley registrar at progers@bentley.edu. Students may begin to register for classes two weeks before the class starts.

Spring 2012 courses:

http://legacy.bentley.edu/academics_research/programs/descriptions_g.cfm

School of Urban Planning at MIT

Registrar's Office 617-258-6409; email Registrar-www@mit.edu

77 Mass Avenue Room 11-120

Cambridge, MA

Hours: Mon, Tues, Thurs, Fri 9 - 5, Wed, 10 - 5

Spring deadline: 1/19/11

Spring 2012 courses: <http://dusp.mit.edu/p.lasso?t=6:4:0%20&sub=Graduate>

From the MIT web site: You will be asked to complete a [biographic form](#) at the Student Services Center. This form is required as it provides the MIT Registrar's Office with the information necessary to create your student record and register you for the MIT subject. You may fill out the [biographic form](#) online, print it, and bring it to the Student Services Center with your cross-registration petition.

UMass Boston Department of Gerontology

Registrar's Office 1-617-287-6200

100 Morrissey Blvd

4th Floor-Campus Center

Boston, MA

Hours: Mon-Thurs 8:30-6, Fri 10-4

Spring deadline: 1/15/11

Spring 2012 courses:

http://www.umb.edu/academics/course_catalog/courses/grd_GERON%20GR_2012%20Spring

Babson College

Registrar's Office 781-239-4519; email registrar@babson.edu

231 Forest Street

Hollister Hall

Wellesley, MA

Hours: Mon - Fri 8:30 - 4:30

Spring deadline: 1/30/12

Restrictions: There has to be space in the class.

Spring 2012 courses: <http://fusionmx.babson.edu/CourseListing/?blnShowHeader=true>

From the Babson web site: Students from Brandeis may cross register at Babson

beginning on the first day of the Babson undergraduate add/drop period.

Regis College

Registrar's Office 781-768-7280; email registrar@regiscollege.edu

235 Wellesley Street

College Hall, Room 221

Weston, MA

Hours: Mon – Fri, 9 – 4:30

Spring Deadline: 1/25/11

Spring 2012 courses: http://www.regiscollege.edu/graduate_programs/courses.cfm